

Policy regarding Release of Capstone Results

Purpose:

The purpose of this policy is to set out the timing and process for the release of Capstone results.

1. Date for Release of Results

- 1.1. The release of results for the Capstone for the June intake of PREP will be close of business on the third Thursday of May.
- 1.2. The release of results for the Capstone for the December intake of PREP will be close of business on the third Thursday of December.
- 1.3. The release of results for any Capstone reassessment will take place six weeks after the final date of the Capstone reassessment session.
- 1.4. In exceptional circumstances (such as an unforeseen delay in receipt of the Capstone results by CPLED), CPLED will determine the date for release of results and will notify all students of that date.
- 1.5. CPLED will only release results in the manner determined by CPLED.

2. Unsuccessful Students

- 2.1. If the student has been unsuccessful at the Capstone, upon the request of the student, a package with further information will be emailed to them. The applicant may request to receive the package electronically, or by mail, by contacting CPLED Admin at admin@cpled.ca.
- 2.2. If the student is an articulated student, CPLED will inform the student's principal by email of the student's Capstone results one week following the release of results to the student.
- 2.3. Students who are unsuccessful at a Capstone re-assessment have the right to appeal their results pursuant to CPLED's Reconsideration and Appeal Policy.