**Name**

Address Phone Email

LinkedIn URL?

**~~OBJECTIVE~~ PROFILE**

Optional: If you’re an ITL or local job seeker with legal experience (domestic or international), something about yourself. Years of experience, working in what law contexts? Areas of legal interest? Strengths and personal characteristics? Useful starters: “Known for…” “Reputation for…” “Passionate about…” “Driven to…” Finish with “Currently enrolled in (module name) of Practice Readiness Education Program (PREP) through CPLED”. Recent grads from Law School can omit the Profile section.

~~Legal Drafting~~

~~MS Office~~

~~Initiative~~

~~Problem Solving~~

~~Leadership~~

~~Team and Independent work~~

~~Interpersonal communication~~

~~Dependability~~

**EDUCATION**

**Practice Readiness Education Program (PREP)**, CPLED Mon. 2020 – Present

**NCA Certificate of Qualifications (CQ)**, Federation of Law Societies of Canada Mon. 20XX

**Master of Laws**, University name, City or Country Mon. 20XX

**Bar Preparation Certificate**, ??? Law School, Country Mon. 20XX

* Called to the Bar in (Country) in Mon. 20XX.

**Bachelor of Laws (LL.B.)**, University name, City or Country Mon. 20XX

* GPA: 3.8

**Undergraduate Degree**, University name, City or Country Mon. 20XX

**EMPLOYMENT**

**Employer Name,** City, Province or Country Mon. 20XX — Present

*Tell about the employer. Law firm? Non-profit? Other? Services? Areas of specialty? Local, provincial national? Number of staff?*

**Job Title**

*Summarize your job. Who you report to. Size of team you’re part of. High-level accountabilities/general duties….*

* Accomplishment…
* Accomplishment…

**Employer Name,** City, Province or Country Mon. 20XX — Mon. 20XX

*Tell about the employer, for work context…*

**Job Title**

*Summarize your job…*

* Accomplishment(s)

**Employer Name,** City, Province or Country Mon. 20XX — Mon. 20XX

*Tell about the employer, for work context…*

**Job Title #1** (Mon. 20XX — Mon. 20XX)

*Summarize your job…*

* Accomplishment(s)

**Job Title #2** (Mon. 20XX — Mon. 20XX)

*Summarize your job…*

* Accomplishment(s)

**VOLUNTEERING**

**Job Title**, Organization, City, Province or CountryMon. 20XX — Mon. 20XX

* Activities or organization/role
* Accomplishment(s)

**Job Title**, Organization, City, Province or CountryMon. 20XX — Mon. 20XX

* Activities or organization/role
* Accomplishment(s)

**INTERESTS**

**Interest**: Something about it…

**Interest**: Something about it…

**Interest**: …

~~References~~