

# Practice Readiness Education Program June 2021 Schedule

## Phase One

### Foundation Modules

Online self-directed study

PREP materials, including the orientation will open on June 1, 2021 to approved registered students. Students will receive access to program materials after completing a two-hour online orientation and passing a multiple-choice quiz.

Foundation Module	Estimated Hours	Suggested Completion Deadline
The Effective Lawyer	11	Friday, July 2, 2021
Professional Ethics	11	Thursday, July 8, 2021
Indigenous Law, Cultures and People	10	Tuesday, July 13, 2021
Client Relationship Management	5.5	Saturday, July 17, 2021
Interviewing	4	Wednesday, July 21, 2021
Negotiating	4	Saturday, July 24, 2021
Advocacy	4	Wednesday, July 28, 2021
Legal Research, Fact Gathering and Case Management	10.5	Tuesday, August 3, 2021
Legal Writing	3.5	Friday, August 6, 2021
Legal Drafting	3.5	Monday, August 9, 2021
Practice Management and Trust Accounting	9.5	Sunday, August 15, 2021
Technology Skills and Tools	8.5	Thursday, August 19, 2021
Multimedia: Legal Skills in Action	8	Monday, August 23, 2021
Multimedia: Practice Management in Action	3	Friday, August 27, 2021

### Procertas Legal Technology Assessment

Earn qualified or expert certification in Word and at least one other program (Excel, PowerPoint or Adobe Acrobat) before gaining access to PREP materials in D2L.

Upload the two Procetas badges to D2L to gain access to the PREP Orientation.

~3 to 6 hours

~100 to 110 hours

## Phase Two

### Foundation Workshops

5-day workshops

Students will be engaged in five full days of workshop activities. Students and firms should plan for students being away from the office.

Pework opens August 27, 2021

#### Schedule A:

September 27 to October 1, 2021 offered in Calgary, Edmonton, Halifax, Regina and Winnipeg

#### Schedule B:

October 4 to 8, 2021 offered in Calgary, Edmonton, Halifax, Saskatoon and Winnipeg

#### Schedule C:

October 18 to 22, 2021 offered in Calgary, Edmonton, Halifax, Regina, Saskatoon and Winnipeg

*\*When selecting a schedule from the list above you will automatically be registered for the corresponding schedule for the Capstone.*

~20 hours of prework  
38 hours in session  
~1 to 2 hours of homework/night

## Phase Three

### Virtual Law Firm

Online simulated rotations

Students will work through simulated client files managing multiple aspects of the file throughout its lifecycle, while receiving feedback from trained Assessors and coaching from their Practice Manager.

Business Law	Criminal Law	Family Law & Real Estate
October 30 to December 9	January 3 to January 29	January 30 to March 10

~ 85 hours over 3 months

## Phase Four

### Capstone

4-day Capstone assessment

Students will be engaged in four full days of activities and assessments. Students and firms should plan for students being away from the office.

#### Schedule A:

March 14 to 17, 2022 offered in Calgary, Edmonton, Halifax, Regina and Winnipeg

#### Schedule B:

March 21 to 24, 2022 offered in Calgary, Edmonton, Halifax, Saskatoon and Winnipeg

#### Schedule C:

March 28 to 31, 2022 offered in Calgary, Edmonton, Halifax, Regina, Saskatoon and Winnipeg

30 hours

Registration opens on April 7, 2021, at [www.cpled.ca](http://www.cpled.ca). At the time of registration, students will select their desired schedule for phases two and four of PREP.

**Registration closes on Friday, June 25, 2021.**

The late registration deadline is Thursday, July 15, 2021, and the Change in registration deadline is Monday, August 23, 2021.

Proof of a Canadian common law degree or Certificate of Qualification and tuition fees are due before gaining access to PREP materials.

*\*Schedule is subject to change. Enrollment into desired schedule is subject to availability.*

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