

## Practice Readiness Education Program (PREP) Key Dates for the December 2021 Intake

Date	Registration and Tuition Fee Payment Deadlines
Wednesday, October 27, 2021	Registration opens on the CPLED website. Students receive access to Procertas once registration is complete and tuition fees are processed.
Thursday, February 24, 2022	PREP registration deadline
Thursday, February 24, 2022	Phase one tuition fee payment due date/first installment payment due date
Wednesday, April 13, 2022	Phase two tuition fee payment due date
Tuesday, May 17, 2022	Phase three tuition fee payment due date
Thursday, August 11, 2022	Phase four tuition fee payment due date

Phase one: Foundation Modules	
Wednesday, December 1, 2021	Foundation Modules open
<b>All Foundation Modules must be completed by Sunday, April 3, 2022</b> , to progress to the second phase of PREP. It is estimated to take between 100 and 110 hours to complete all Foundation Modules. For a sample schedule, students can refer to the Foundation Modules Handbook, located in D2L.	

Phase two: Foundation Workshops	
Tuition fees for phase two are due on Wednesday, April 13, 2022	
Schedule A	
Tuesday, April 5, 2022	Foundations Workshops Prewrite opens
<b>Deadlines and Session Dates</b>	Note all prework deadlines are required. You must submit your assignment to Dropbox in D2L by the assigned deadline stated here. It is estimated to take approximately 20 hours to complete all prework assignments.
Sunday, April 10, 2022	Foundation Workshops Prewrite – Draft opinion letter Deadline
Wednesday, April 13, 2022	Foundation Workshops Prewrite – Draft Affidavit for substituted service Deadline
Monday, April 18, 2022	Foundation Workshops Prewrite – Research Facebook disclosure Deadline
Thursday, April 21, 2022	Foundation Workshops Prewrite – Draft argument – Facebook Disclosure Deadline
Sunday, April 24, 2022	Foundation Workshops Prewrite – Draft agreement Deadline
Wednesday, April 27, 2022	Foundation Workshops Prewrite – Rework Deadline
Thursday, April 28, 2022	Foundation Workshops Tech Session
Monday, May 2 to Friday, May 6, 2022	Foundation Workshops (5-day session) offered in Calgary, and Edmonton

<b>Schedule B</b>	
Tuesday, April 5, 2022	Foundations Workshops Prework opens
<b>Deadlines and Session dates</b>	Note all prework deadlines are required. You must submit your assignment to Dropbox in D2L by the assigned deadline stated here. It is estimated to take approximately 20 hours to complete all prework assignments.
Thursday, April 14, 2022	Foundation Workshops Prework – Draft opinion letter Deadline
Tuesday, April 19, 2022	Foundation Workshops Prework – Draft Affidavit for substituted service Deadline
Saturday, April 23, 2022	Foundation Workshops Prework – Research Facebook disclosure Deadline
Wednesday, April 27, 2022	Foundation Workshops Prework – Draft argument – Facebook Disclosure Deadline
Sunday, May 1, 2022	Foundation Workshops Prework – Draft agreement Deadline
Thursday, May 5, 2022	Foundation Workshops Prework – Rework Deadline Deadline
Friday, May 6, 2022	Foundation Workshops Prework Tech Session
Monday, May 9 to Friday, May 13, 2022	Foundation Workshops (5-day session) offered in Calgary, Edmonton, Winnipeg, Regina, and Halifax

<b>Phase three: Virtual Law Firm</b>	
Tuition fees for phase three are due on Tuesday, May 17, 2022	
Friday, May 20, 2022	Business Law rotation begins
<b>Business Law</b>	
Note all assignments must be completed and submitted in D2L by the deadline stated here.	
Deadlines	Assignments and Deliverables
Tuesday, May 24 to Friday, May 27, 2022	BLA 1 Interviewing, virtual meeting scheduled with a Simulated Client
Wednesday, June 1, 2022	BLA 2 Research
Monday, June 6, 2022	Assessment results for BLA 2 Research will be provided before the deadline for BLA 3 Opinion Letter
Monday, June 6, 2022	BLA 3 Opinion Letter (Legal writing)
Thursday, June 9, 2022	BLA 4 Negotiation Preparation
Monday, June 13, 2022	BLA 5 Contract (Legal drafting)
Tuesday, June 14, 2022	BLA 6 Ethics and Client Relationship Management Interoffice Memo and BLA 7 Practice Management
Monday, June 20, 2022	Remaining assessment results released
Tuesday, June 21, 2022	BLA 8 Reflection
Wednesday, June 22 to Friday, 24, 2022	Virtual Practice Manager meetings
<b>Criminal Law</b>	
Monday, June 27, 2022	Criminal Law rotation begins
Thursday, June 30, 2022	CLA 1 Legal Drafting
Tuesday, July 5, 2022	CLA 2 Interviewing
Friday, July 8, 2022	CLA 3 Research

Wednesday, July 13, 2022	Assessment results for CLA 3 Research will be provided prior to the deadline for CLA 4 Legal Writing
Wednesday, July 13, 2022	CLA 4 Legal writing
Monday, July 18, 2022	CLA 5 Advocacy
Tuesday, July 19, 2022	CLA 6 Ethics and Client Relationship Management Interoffice Memo and CLA 7 Practice Management
Monday, July 25, 2022	Remaining assessment results released
Tuesday, July 26, 2022	CLA 8 Reflection
Wednesday, July 27 – Friday, July 29, 2022	Virtual Practice Manager meetings
<b>Family Law &amp; Real Estate</b>	
Tuesday, August 2, 2022	Family Law & Real Estate rotation begins
Wednesday, August 3 to Friday, August 5, 2022	FLA 1 Interviewing, virtual meeting scheduled with a Simulated Client
Tuesday, August 9, 2022	FLA 2 Legal Drafting
Friday, August 12, 2022	FLA 3 Research
Wednesday, August 17, 2022	Assessment results for FLA 3 Research will be provided prior to the deadline for FLA 4 Legal Writing
Wednesday, August 17, 2022	FLA 4 Legal Writing
Friday, August 19, 2022	FLA 5 Negotiation
Monday, August 22, 2022	FLA 6 Advocacy
Thursday, August 25, 2022	FLA 7 Legal Drafting
Monday, August 29, 2022	FLA 8 Real Estate
Wednesday, August 31, 2022	FLA 9 Ethics and Client Relationship Management Interoffice Memo and FLA 10 Practice Management Deadline
Friday, September 2, 2022	Assessment results released
Saturday, September 3, 2022	FLA 11 Reflection
Tuesday, September 6 to Thursday, September 8, 2022	Virtual Practice Manager meetings

<b>Phase four: Capstone</b>	
Tuition fees for phase four are due on Thursday, August 11, 2022	
Monday, September 12 to Thursday, September 15, 2022	Capstone (4-day evaluation) Schedule A - offered in Calgary, Edmonton, & Regina
Monday, September 19 to Thursday, September 22, 2022	Capstone (4-day evaluation) Schedule B - offered in Calgary, Edmonton, Winnipeg, & Halifax