

Practice Readiness Education Program (PREP) Key Dates for Schedule B of the December 2021 Intake

| Date | Registration and Tuition Fee Payment Deadlines |
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| Wednesday, October 27, 2021 | Registration opens on the CPLED website. Students receive access to Procertas once registration is complete and tuition fees are processed. |
| Thursday, February 24, 2022 | PREP registration deadline |
| Thursday, February 24, 2022 | Phase one tuition fee payment due date/first installment payment due date |
| Wednesday, April 13, 2022 | Phase two tuition fee payment due date |
| Tuesday, May 17, 2022 | Phase three tuition fee payment due date |
| Thursday, August 11, 2022 | Phase four tuition fee payment due date |

| Phase one: Foundation Modules | |
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| Wednesday, December 1, 2021 | Foundation Modules open |
| All Foundation Modules must be completed by Sunday, April 3, 2022 , to progress to the second phase of PREP. It is estimated to take between 100 and 110 hours to complete all Foundation Modules. For a sample schedule, students can refer to the Foundation Modules Handbook, located in D2L. | |

| Phase two: Foundation Workshops | |
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| Tuition fees for phase two are due on Wednesday, April 13, 2022 | |
| Schedule B | |
| Tuesday, April 5, 2022 | Foundations Workshops Prewrite opens |
| Deadlines and Session dates | Note all prework deadlines are required. You must submit your assignment to Dropbox in D2L by the assigned deadline stated here. It is estimated to take approximately 20 hours to complete all prework assignments. |
| Thursday, April 14, 2022 | Foundation Workshops Prewrite – Draft opinion letter Deadline |
| Tuesday, April 19, 2022 | Foundation Workshops Prewrite – Draft Affidavit for substituted service Deadline |
| Saturday, April 23, 2022 | Foundation Workshops Prewrite – Research Facebook disclosure Deadline |
| Wednesday, April 27, 2022 | Foundation Workshops Prewrite – Draft argument – Facebook Disclosure Deadline |
| Sunday, May 1, 2022 | Foundation Workshops Prewrite – Draft agreement Deadline |
| Thursday, May 5, 2022 | Foundation Workshops Prewrite – Rework Deadline Deadline |
| Friday, May 6, 2022 | Foundation Workshops Prewrite Tech Session |
| Monday, May 9 to Friday, May 13, 2022 | Foundation Workshops (5-day session) offered in Calgary, Edmonton, Winnipeg, Regina, and Halifax |

| Phase three: Virtual Law Firm | |
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| Tuition fees for phase three are due on Tuesday, May 17, 2022 | |
| Friday, May 20, 2022 | Business Law rotation begins |
| Business Law | |
| Note all assignments must be completed and submitted in D2L by the deadline stated here. | |
| Deadlines | Assignments and Deliverables |
| Tuesday, May 24 to Friday, May 27, 2022 | BLA 1 Interviewing, virtual meeting scheduled with a Simulated Client |
| Wednesday, June 1, 2022 | BLA 2 Research |
| Monday, June 6, 2022 | Assessment results for BLA 2 Research will be provided before the deadline for BLA 3 Opinion Letter |
| Monday, June 6, 2022 | BLA 3 Opinion Letter (Legal writing) |
| Thursday, June 9, 2022 | BLA 4 Negotiation Preparation |
| Monday, June 13, 2022 | BLA 5 Contract (Legal drafting) |
| Tuesday, June 14, 2022 | BLA 6 Ethics and Client Relationship Management Interoffice Memo and BLA 7 Practice Management |
| Monday, June 20, 2022 | Remaining assessment results released |
| Tuesday, June 21, 2022 | BLA 8 Reflection |
| Wednesday, June 22 to Friday, 24, 2022 | Virtual Practice Manager meetings |
| Criminal Law | |
| Monday, June 27, 2022 | Criminal Law rotation begins |
| Thursday, June 30, 2022 | CLA 1 Legal Drafting |
| Tuesday, July 5, 2022 | CLA 2 Interviewing |
| Friday, July 8, 2022 | CLA 3 Research |
| Wednesday, July 13, 2022 | Assessment results for CLA 3 Research will be provided prior to the deadline for CLA 4 Legal Writing |
| Wednesday, July 13, 2022 | CLA 4 Legal writing |
| Monday, July 18, 2022 | CLA 5 Advocacy |
| Tuesday, July 19, 2022 | CLA 6 Ethics and Client Relationship Management Interoffice Memo and CLA 7 Practice Management |
| Monday, July 25, 2022 | Remaining assessment results released |
| Tuesday, July 26, 2022 | CLA 8 Reflection |
| Wednesday, July 27 – Friday, July 29, 2022 | Virtual Practice Manager meetings |
| Family Law & Real Estate | |
| Tuesday, August 2, 2022 | Family Law & Real Estate rotation begins |
| Wednesday, August 3 to Friday, August 5, 2022 | FLA 1 Interviewing, virtual meeting scheduled with a Simulated Client |
| Tuesday, August 9, 2022 | FLA 2 Legal Drafting |
| Friday, August 12, 2022 | FLA 3 Research |
| Wednesday, August 17, 2022 | Assessment results for FLA 3 Research will be provided prior to the deadline for FLA 4 Legal Writing |
| Wednesday, August 17, 2022 | FLA 4 Legal Writing |
| Friday, August 19, 2022 | FLA 5 Negotiation |
| Monday, August 22, 2022 | FLA 6 Advocacy |

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| Thursday, August 25, 2022 | FLA 7 Legal Drafting |
| Monday, August 29, 2022 | FLA 8 Real Estate |
| Wednesday, August 31, 2022 | FLA 9 Ethics and Client Relationship Management Interoffice Memo and FLA 10 Practice Management Deadline |
| Friday, September 2, 2022 | Assessment results released |
| Saturday, September 3, 2022 | FLA 11 Reflection |
| Tuesday, September 6 to Thursday, September 8, 2022 | Virtual Practice Manager meetings |

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| Phase four: Capstone | |
| Tuition fees for phase four are due on Thursday, August 11, 2022 | |
| Monday, September 19 to Thursday, September 22, 2022 | Capstone (4-day evaluation) Schedule B - offered in Calgary, Edmonton, Winnipeg, & Halifax |