

## LRW Appeal Policy

### Policy Statement

This policy governs the process for **LRW Students** seeking appeal of a decision made by CPLED.

Defined terms are in **bold text**; definitions can be found in the [LRW Policy Definitions](#) document.

### 1. Authority and Application of Policy

- 1.1. This policy applies to **LRW Students** only.
- 1.2. **Students** agree to abide by this policy pursuant to the **Student Agreement** which all **Students** signed upon entry to their program.
- 1.3. This policy applies to both the in-person and virtual environments.

### 2. Decisions Subject to Appeal

- 2.1. A **Suspension** or **Expulsion** from **LRW**;
- 2.2. A denial of readmission after **Expulsion** from **LRW**;
- 2.3. **LRW** final course results; and
- 2.4. An assessment result based on the grounds of failure to accommodate.

### 3. Initiation of Appeal

- 3.1. A **Student** may appeal a decision by electronically submitting a written request to the **CEO** and payment of the appeal fee within 14 calendar days of receiving the decision.
- 3.2. The request for appeal must include specific facts and evidence which support the appeal. The request for appeal must include all relevant documentation.
- 3.3. CPLED will confirm receipt of the appeal and payment of the appeal fee.

### 4. Additional Information Required

- 4.1. At their sole discretion, the CEO may seek additional information from the Appellant regarding the appeal and will set timelines for the submission of such materials.

### 5. Appeal Decision

- 5.1. The **CEO** will provide the **Appellant** with a written appeal decision in a timely fashion.
- 5.2. The **Appellant** will receive a copy of all materials considered in making the **CEO's** decision, with the exception that privileged information will not be provided to the **Appellant**.
- 5.3. The decision of the **CEO** is final.