

LRW Progression Policy

Policy Statement

The purpose of this policy is to set out the requirements that must be met to progress through the Legal Research and Writing (“**LRW**”) course and be eligible to participate in the final assignments.

Defined terms are in **bold text**; definitions can be found in the [LRW Policy Definitions](#) document.

I. Authority and Application of Policy

- 1.1. This policy applies to **LRW Students** only.
- 1.2. **Students** agree to abide by this policy pursuant to the **Student Agreement** which all **Students** signed upon entry to their program.
- 1.3. This policy applies to both the in-person and virtual environments.

2. Requirements to Pass

- 2.1. In order to successfully complete **LRW**, **Students** must satisfy all of the following requirements:
 - a. **Students** must pass all module quizzes;
 - b. **Students** must complete and submit all assignments; and
 - c. **Students** must demonstrate overall Reaching Entry-Level Competence (“**RC**”) on Assignments 3 and 4.

3. Order of Progression

- 3.1. **Students** must complete **LRW** in the following order:
 - a. Modules and quizzes;
 - b. Assignment 1;
 - c. Assignment 2;
 - d. Assignment 3; and
 - e. Assignment 4.

4. Extensions

- 4.1. **Students** who are unable to meet an assignment or completion deadline due to unforeseen, extenuating circumstances can submit an [LRW Application for Extension](#) for consideration.
- 4.2. Extension requests should be made in advance of the assignment or completion deadline whenever possible.
- 4.3. Extension requests may be granted at the sole discretion of CPLED.

5. Professionalism and Integrity

- 5.1. **LRW Students** are at all times subject to the CPLED Professional Integrity Policy.
- 5.2. Professional integrity breaches will be addressed pursuant to that policy.

6. Modules and Quizzes

- 6.1. **Students** must successfully complete the required modules and quizzes by the prescribed deadline in order to progress to the assignments in the course.

7. Assignments 1 and 2

- 7.1. The results of Assignments 1 and 2 are not determinative of a **Student's** final course result.
- 7.2. Late Submissions for Assignments 1 and 2 will not receive feedback and will be assessed as No Competence Demonstrated ("NA").

8. Assignments 3 and 4

- 8.1. The results of Assignments 3 and 4 are determinative of a **Student's** final course result.
- 8.2. Late Submissions for Assignments 3 and 4 will not receive feedback, will be assessed as No Competence Demonstrated ("NA"), and will therefore automatically cause an unsuccessful final course result.

9. Disclosure of Final Course Results

- 9.1. **LRW** final course results are disclosed in accordance with the CPLED Privacy Policy.

10. Reattempting LRW

- 10.1. **Students** are permitted four **Attempts** to successfully complete **LRW**.
- 10.2. Unsuccessful **Students** must repeat **LRW** in its entirety and are not exempt from any completion requirements.
- 10.3. **Students** who have undertaken three **LRW Attempts** must take a mandatory minimum absence from the course of two consecutive **Intakes**. The intention of this mandatory absence is to allow **Students** time to upgrade their knowledge and improve their skills should they wish to return for a fourth **LRW Attempt**.

11. Right of Appeal

- 11.1. LRW decisions subject to appeal are identified in the LRW Appeal Policy.