

## LRW Progression Policy

### Policy Statement

The purpose of this policy is to set out for **Students** the requirements they must meet to progress through the Legal Research and Writing (“**LRW**”) course and be eligible to participate in the final assignments.

Defined terms are in **bold text**; definitions can be found in the [LRW Policy Definitions](#) document.

### 1. Authority and Application of Policy

- 1.1. This policy applies to **LRW Students** only.
- 1.2. **Students** agree to abide by this policy pursuant to the **Student Agreement** which all **Students** signed upon entry to their program.
- 1.3. This policy applies to both the in-person and virtual environments.

### 2. Requirements to Pass

- 2.1. In order to successfully complete **LRW**, **Students** must satisfy all of the following requirements:
  - a. **Students** must pass all module quizzes;
  - b. **Students** must complete and submit all assignments; and
  - c. **Students** must demonstrate overall Reaching Entry-Level Competence (“RC”) on Assignments 3 and 4.

### 3. Order of Progression

- 3.1. **Students** must complete **LRW** in the following order:
  - a. Modules and quizzes;
  - b. Assignment 1;
  - c. Assignment 2;
  - d. Assignment 3; and
  - e. Assignment 4.

### 4. Extensions

- 4.1. **Students** who are unable to meet an assignment or completion deadline due to unforeseen, extenuating circumstances can submit an [LRW Application for Extension](#) for consideration.
- 4.2. Extension requests should be made in advance of the assignment or completion deadline whenever possible.

4.3. Extension requests may be granted at the sole discretion of CPLED.

## 5. Professionalism and Integrity

5.1. **LRW Students** are at all times subject to CPLED's [Professional Integrity Policy](#).

5.2. Professional integrity breaches will be addressed pursuant to that policy.

## 6. Modules and Quizzes

6.1. **Students** must successfully complete the required modules and quizzes by the prescribed deadline in order to progress to the assignments in the course.

## 7. Assignments 1 and 2

7.1. The results of Assignments 1 and 2 are not determinative of a **Student's** final course result.

7.2. Late Submissions for Assignments 1 and 2 will not receive feedback and will be assessed as No Competence Demonstrated ("NA").

## 8. Assignments 3 and 4

8.1. The results of Assignments 3 and 4 are determinative of a **Student's** final course result.

8.2. Late Submissions for Assignments 3 and 4 will not receive feedback, will be assessed as No Competence Demonstrated ("NA"), and will therefore automatically cause an unsuccessful final course result.

## 9. Disclosure of Final Course Results

9.1. **LRW** final course results are disclosed in accordance with CPLED's [Privacy Policy](#).

## 10. Reattempting LRW

10.1. **Students** are permitted four **Attempts** to successfully complete **LRW**.

10.2. Unsuccessful **Students** must repeat **LRW** in its entirety and are not exempt from any completion requirements.

10.3. **Students** who have completed three **LRW Attempts** without success must take a minimum absence from the course of two **Intakes**. The intention of this mandatory absence is to allow **Students** time to upgrade their knowledge and improve their skills should they wish to return for a fourth **LRW Attempt**.

## 11. PREP Foundation Modules Exemption

11.1. **Students** who successfully complete **LRW**, meet the admission requirements for **PREP**, and subsequently enroll in **PREP** are eligible for completion exemptions for aspects of the **PREP Foundation Modules**.

11.2. Completion exemptions for aspects of the **PREP Foundation Modules** may be granted at the sole discretion of CPLED.

## **12. Right of Appeal**

**12.1.** LRW decisions subject to appeal are identified in the [LRW Appeal Policy](#).