

HARMAN CHAHAL



PROFILE

Internationally Trained Lawyer with 6+ years of experience currently registered with National Committee on Accreditation (Federation of Law Society of Canada). A resourceful, dedicated professional with excellent analytical skills and a demonstrated ability to carry out intricate tasks efficiently.



EDUCATION

NCA Certificate of Qualification | Federation of Law Society of Canada.
OCT 2021- RESULT AWAITED

LL.M Honours (Master's Degree in LAW) | Guru Nanak Dev University, India.
2011 – 2013

B.A.LL.B (Honours) 5 years Integrated Course | Panjab university
2005 – 2010



EXPERIENCE

Administrative Assistant | Trikaya Nivesh inc.
2020 – TILL DATE

Developed and maintained filing system. Acted as a point of contact for internal and external clients, reviewing their contracts and preparation of required documents. Arranges meeting, business tours and bookings.

Senior Associate Lawyer | Janak Raj Arora & Associates Law firm.
2013 – 2019

Court Procedures, document reviews, addressing petitions, filing case pleadings, Skilled Mediator, negotiations, drafting petitions. Executed 500+ executions in injury cases.



SKILLS

- Read/Write/Speak English, Punjabi & Hindi
- Drafting
- Skilled Mediator
- Adept in technology
- Organized



VOLUNTEERING

- St. Soldier Law College

Presented paper on NRI Legal remedies.

- Kamla Nehru College for Women

Presented paper on mass media & Human rights

- Rayat College of Law

Participated in legal literacy Camp.



REFERENCES

- Available upon request.

HARMANDEEP KAUR CHAHAL.