

NASH JAN SUMAGAYSAY

Calgary Alberta

Education

- Bachelor of Arts Major in Political Science, Central Philippine University(Philippines) | 1998-2002
- Bachelor of Laws, Central Philippine University(Philippines) | 2002-2006
- Holder of Certificate of Completion for Training on Local Governance, University of the Philippines(Center for Local and Regional Governance, Diliman Campus) | 2020
- National Committee on Accreditation (NCA) Student/Recipient of Global Lawyers of Canada Scholarship/NCA Guides

Law Related Experience

(i) Founder and lawyer of Sumagaysay-Muela Law Offices (Philippines) June 2009-Present

- Manage the Law Office and as a lawyer, handle cases in Labour law, Criminal law, Civil law, Administrative Law;
- Draft Regular Court's and Quasi or Administrative Court's Documents like Pleadings, Complaints, Answers, Motions;
- Send Legal Demands for parties Conference and Do and handle Compromise Agreement in conflicts where the same is allowed to be compromised;
- Draft legal documents like Contracts, Deeds, Lease, Mortgages, Affidavits, Powers of Attorney and other forms of legal documents;
- Act as a Notary Public and administer Oath

(ii) In-House Counsel for Santa Catalina Credit Cooperative | a credit cooperative and financial institution duly registered under the laws of the Philippines (for the towns of Santa Barbara, Pavia, Cabatuan, Calinog, Barotac and Passi City, in Iloilo, Philippines) August 2009-February 2019

- Sign and Notarize Legal Documents of the above-mentioned Branches;
- Give legal advice to Branch Managers and Area Manager;
- Represent the said Cooperative in Labour Cases;
- Conduct a meeting with the Board of Directors of the said Cooperative and Induct Newly Elected Officers of the said Board.

Professional/Work Experience

(i) Municipal Administrator, Municipality of Santa Barbara, Iloilo, Philippines **July 2019-July 2020**

- In-charge with the administrative and management affairs of the town
- Formulate plans and submit proposals for the development of the municipality subject to the approval of the Municipal or Town Mayor
- Function powers delegated by the Mayor via executive order;
- Member of employees' selection board, where one of those who screens and accepts applicants of the Local Government Unit and recommend the same to the Town Mayor for the hiring of a certain applicant;
- Act as Mayor of the town in the absence of the elected Mayor by virtue of an appointment via executive order;

(ii) Municipal Bids and Awards Committee Chairman and Member, Municipality of Santa Barbara, Iloilo, Philippines **July 2019-July 2020**

- As chairman, preside and conduct the meeting and the deliberation of the committee before the bidding process and conduct the bidding process and declare the winner of a particular bidding process;
- As a member, examine and scrutinize the completeness, compliance and legalities of the bidder's documents

(iii) OIC Head of the Municipal Public Utilities and Economic Enterprise, Municipality of Santa Barbara, Iloilo, Philippines **January 2020-April 2020**

- Manage the proprietary establishments of the town like the Public Cemetery, Public Gym, Public Market;
- Provide plans, policies and regulations for the use of the aforementioned establishments;
- Hold meetings and consultations with market vendors' association;

(iv) Canadian Legal and Work Experience

- As a newly arrived immigrant and decided to make the country a second home, invested all the time in preparing and passing the NCA assigned exams composed of eight subjects and As to working in Canadian workplace, despite several online applications, got no acceptance;
- A mentee of CRIEC or Calgary Region Immigrant Employment Council;
 - As mentee, attended some events or fora concerning the legal pathway of an Internationally Trained Lawyers
 - As mentee, provided once an introductory and familiarization of the NCA process to a civil law jurisdiction Lawyer via a Video Conference;

Languages

- Comfortable to speak and write in English and fluent in Filipino language;

Activities and Interest

- Do Legal Blog, creator of Daily Dose of Law by Atty. NJS on Facebook, a public service blog rendering free legal advice;
- Love to cook Filipino Food
- Fond of making Poems and love to sing to de-stress or unwind;
- Love to watch in television, soccer matches like the La Liga, Premier League and Philippine soccer leagues, NBA, FIBA Tournaments and NBL (Australia Professional Basketball League)

Character Reference:

Upon request

NASH JAN SUMAGAYSAY