

MOSES OTUSEMADE

Calgary, AB

SUMMARY

I am a competent, ambitious and resourceful internationally trained lawyer and chartered arbitrator with experience in litigation, criminal, corporate and contract law. I am seeking an articling position in a reputable law firm.

RELEVANT SKILLS

- Contracts management and administration
- Legal advisory and advocacy skills
- Excellent time management and strong attention to detail
- Excellent conflict management and negotiation skills
- Strong business acumen, with a practical approach to problem-solving
- Excellent legal writing and drafting skills
- Ability to build relationships and function collaboratively with diverse stakeholders.
- Proficiency in MS office and research skills
- Excellent written and oral communication skills

EDUCATION

- Certificate of Qualification, Federation of Law Societies of Canada **September 2022**
- Master of Laws, University of Lagos equivalent to a Master's degree in Canada as determined by International Qualification Assessment Service (IQAS), Edmonton, AB **December 2016**
- Call to Bar Certificate, Nigeria Law School **November 2012**
- Bachelor of Laws, Lagos State University, Nigeria **March 2012**

CERTIFICATION

- Advanced Certificate in Domestic Arbitration, Chartered Institute of Arbitrators (UK) **2018**

PROFESSIONAL EXPERIENCE

Contracts Specialist – Vaughn Energy Services Limited, Nigeria **Jan 2019 – Oct 2022**

Key Duties: *Contracts management, legal advisory, people management, and compliance*

- Successfully managed the review and negotiation of complex contracts including licensing and cloud contracts, NDAs valued at about five million dollars thereby saving the company legal costs in collaboration with external and internal legal teams.
- Excellently provided expert legal advisory services and strategic compliance and procurement advice to the company thereby obtaining the best value at fair and reasonable prices.
- Managed the update and drafting of old and new contract templates, related procedures, and third-party agreements for the company and thereby saving legal costs.
- Critically identified, advised, and mitigated areas of risk exposure and liability in complex projects and contracts in collaboration with internal stakeholders and clients thereby successfully reducing litigation and legal costs.
- Expertly provided mediation and negotiation services in dispute resolution of issues as alternative to litigation in the best interest of the company depending on the circumstance.
- Facilitated learning sessions for internal stakeholders on important legal issues, contract

law, learnings, and experiences, for collective process improvement and excellent business results.

- Managed and supported the contract administration lifecycle, including responding to and tracking inbound requests, basic review and contracts interpretation, routing requests to team members for response, archiving and maintaining confidentiality of all work material.
- Supported the management of templates, forms and procedures in support of the company's contract initiatives.

Senior Associate – Wiseview Legal Consultancy, Nigeria **Sept 2015 – Dec 2018**

Key Duties: *Litigation, Contracts drafting, Property and Commercial transactions*

- Litigated several cases bordering on criminal, civil, family and human rights law both at trial and appellate courts levels and obtained judgments.
- Successfully assisted clients in negotiating and finalizing commercial and property transactions and perfection of land title documents thereby mitigating clients' exposure to risks.
- Drafted and argued originating processes, motions, brief of arguments and other applications before superior courts.
- Contract management and administration i.e. prepared, negotiated, executed and monitored complex contracts, contract extensions, change orders, terminations and amendments for retained clients.
- Expertly resolved conflicts through Alternative Dispute Resolution mechanisms such as arbitration, mediation and negotiation thereby saving time and cost for the clients.

Legal Associate – Wiseview Legal Consultancy, Nigeria **Nov 2013 – Dec 2018**

Key Duties: *Litigation, Contracts, Corporate Governance and Compliance*

- Led the team that drafted and developed various contracting templates leveraged upon by the firm and its clients which increased the firm's revenue and operational efficiency.
- Drafted policies, proposals, tenders and bids in compliance with statutory schemes and regulations in several industries such as oil and gas, construction, banking and logistics.
- Drafted and analyzed legal documents based on my knowledge of legal procedures, practices, terms and terminologies in litigation.
- Drafted pleadings, notices, applications, and requisitions as occasions demanded.
- Supervised compliance with clients' pre-qualification sites, business and professional licensing and company's policies and standards.
- Drafted, moved and argued motions, summons and other originating processes in court thereby providing adequate legal cover for clients' business objectives.
- Drafted commercial agreements and contracts such as joint venture agreements, service provision contracts, real estate development contracts etc as determined by clients' needs.
- Represented clients in various courts on key legal issues ranging from commercial law, contract, torts and conveyancing to mention a few.
- Facilitated learning sessions for internal stakeholders on important legal issues, emerging trends in law and public policies for collective process improvement and excellent business results.
- Produced retainer agreements, letters, publications and handouts for clients.
- Carried out extensive legal research on laws, precedents, procedures and so on.

VOLUNTEER EXPERIENCE

Founder, Legal Assistance Initiative for Indigent and Vulnerable in the Society, Nigeria

- Probono legal representation for indigent persons
- Organized free legal awareness program
- Free legal consultation services for indigent persons