

## Practice Readiness Education Program (PREP) Key Dates for the 2023/2024 (Summer) Intake

Deadlines	Registration and Tuition Fee Payment Deadlines
Wednesday, April 26, 2023	Registration opens on the CPLED website. Students receive access to Procertas once registration is complete and tuition fees have been processed.
Wednesday, July 12, 2023	PREP registration deadline
Wednesday, July 12, 2023	Phase one tuition fee payment due date
Wednesday, September 6, 2023	Phase two tuition fee payment due date
Wednesday, October 25, 2023	Phase three tuition fee payment due date
Wednesday, February 21, 2024	Phase four tuition fee payment due date

Phase One: Foundation Modules	
Tuition fees for Phase One due Wednesday, July 12, 2023	
All Foundation Modules must be completed by 11:59 p.m. on the deadline specified below:	
Thursday, June 1, 2023	Foundation Modules open
<b>Monday, August 21, 2023</b>	<b>Foundation Modules due</b>
Note: In order to progress to Phase Two of PREP, all 14 Foundation Modules must be completed by the specified deadline. It is estimated to take between 100 and 110 hours to complete all Foundation Modules. For a recommended schedule, students can refer to the Foundation Modules Handbook available in D2L.	

Phase Two: Foundation Workshops	
Tuition fees for Phase Two due Wednesday, September 6, 2023	
Schedule A	
Pre-work assignments must be completed and submitted to the D2L Dropbox by 11:59 p.m. on the specified deadline.	
Deadlines and Session Dates	Assignments and Deliverables
Wednesday, September 13, 2023	Foundations Workshops Prework opens
Monday, September 25, 2023	Foundation Workshops Prework – Opinion Letter
Monday, September 25, 2023	Foundation Workshops Prework – Affidavit/Substituted Service
Monday, September 25, 2023	Foundation Workshops Prework – Legal Research
Monday, October 2, 2023	Foundation Workshops Prework – Argument/Legal Brief
Monday, October 2, 2023	Foundation Workshops Prework – Agreement
Friday, October 6, 2023	Pre-work results released
Monday, October 9, 2023	Re-work (if required)
Thursday, October 12, 2023	Re-work results released
Friday, October 13, 2023	Foundation Workshops Tech Session

Monday, October 16 - Friday, October 20, 2023	Foundation Workshops - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia
<b>Schedule B</b>	
Pre-work assignments must be completed and submitted to the D2L Dropbox by 11:59 p.m. on the specified deadline specified.	
<b>Deadlines and Session Dates</b>	<b>Assignments and Deliverables</b>
Wednesday, September 13, 2023	Foundations Workshops Prework opens
Monday, October 2, 2023	Foundation Workshops Prework – Opinion Letter
Monday, October 2, 2023	Foundation Workshops Prework – Affidavit/Substituted Service
Monday, October 2, 2023	Foundation Workshops Prework – Legal Research
Monday, October 9, 2023	Foundation Workshops Prework – Argument/Legal Brief
Monday, October 9, 2023	Foundation Workshops Prework – Agreement
Friday, October 13, 2023	Pre-work results released
Monday, October 16, 2023	Re-work (if required)
Thursday, October 19, 2023	Re-work results released
Friday, October 20, 2023	Foundation Workshops Tech Session
Monday, October 23 - Friday, October 27, 2023	Foundation Workshops offered in Alberta, Saskatchewan, Manitoba and Nova Scotia

<b>Phase Three: Virtual Law Firm</b>	
Tuition fees for Phase Three due Wednesday, November 1, 2023	
VLF assignments must be completed and submitted to the D2L Dropbox by 11:59 p.m. on the specified deadline.	
<b>Deadlines</b>	<b>Assignments and Deliverables</b>
<b>Business Law</b>	
Saturday, November 4, 2023	Business Law Rotation opens
Monday, November 6 - Thursday, November 9, 2023	BLA 1 Sim Client Interviews - virtual meeting scheduled with a Simulated Client
Monday, November 13, 2023	BLA 2 Research
Thursday, November 16, 2023	Assessment results for BLA 2 Research released
Saturday, November 18, 2024	BLA 3 Legal Writing
Tuesday, November 21, 2023	BLA 4 Negotiation Preparation
Friday, November 24, 2023	BLA 5 Legal Drafting
Monday, November 27, 2023	BLA 6 Ethics and Client Relationship Management Interoffice Memo
Thursday, November 30, 2023	BLA 7 Practice Management
Friday, December 1, 2023	Remaining assessment results released
Sunday, December 3, 2023	BLA 8 Reflection
Tuesday, December 5 - Friday, December 8, 2023	BLA 9 Practice Manager meetings - virtual meeting scheduled with a Practice Manager
<b>Criminal Law</b>	
Friday, December 8, 2023	Criminal Law rotation opens
Monday, December 11, 2023	CLA 1 Legal Drafting
Thursday, December 14, 2023	CLA 2 Interviewing

Monday, December 18, 2023	CLA 3 Research
Thursday, December 21, 2023	Assessment results for CLA 3 Research released
Wednesday, January 3, 2024	CLA 4 Legal Writing
Saturday, January 6, 2024	CLA 5 Advocacy
Tuesday, January 9, 2024	CLA 6 Ethics and Client Relationship Management Interoffice Memo
Wednesday, January 10, 2024	Remaining assessment results released
Friday, January 12, 2024	CLA 7 Practice Management
Sunday, January 14, 2024	CLA 8 Reflection
Tuesday, January 16 - Friday, January 19, 2024	CLA 9 Practice Manager meetings - virtual meeting scheduled with a Practice Manager
<b>Family Law &amp; Real Estate</b>	
Saturday, January 20, 2024	Family Law & Real Estate rotation opens
Monday, January 22 – Thursday, January 25, 2024	FLA 1 Sim Client Interviews, virtual meeting scheduled with a Simulated Client
Monday, January 29, 2024	FLA 2 Legal Drafting
Friday, February 2, 2024	FLA 3 Research
Monday, February 5, 2024	Assessment results for FLA 3 Research released
Wednesday, February 7, 2024	FLA 4 Legal Writing
Saturday, February 10, 2024	FLA 5 Negotiation
Tuesday, February 13, 2024	FLA 6 Advocacy
Friday, February 16, 2024	FLA 7 Legal Drafting
Monday, February 19, 2024	FLA 8 Real Estate
Thursday, February 22, 2024	FLA 9 Ethics and Client Relationship Management Interoffice Memo
Sunday, February 25, 2024	FLA 10 Practice Management
Tuesday, February 27, 2024	Remaining assessment results released
Wednesday, February 28, 2024	FLA 11 Reflection
Friday, March 1 - Wednesday, March 6, 2024	FLA 12 Practice Manager meetings - virtual meeting scheduled with a Practice Manager

<b>Phase Four: Capstone</b>	
Registration, Payment, and Accommodation Deadline: Wednesday, February 21, 2024	
Monday, March 11 to Thursday, March 14, 2024	Capstone (4-day session) Schedule A - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia
Monday, March 18 to Thursday, March 21, 2024	Capstone (4-day evaluation) Schedule B - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia

\*These dates are subject to change.