

Love Katyal,

EDUCATIONS AND QUALIFICATIONS

Law Clerk Specialist, Trios College.	(July 2020-March 2022)
National Committee of Accreditation for international lawyers	(Aug 2020 –July 2022)
Immigration Consultant Diploma Program, Academy of Learning	(Feb 2015 – Aug 2015)
Internationally Trained Lawyers Program (ITLP) University of Toronto, Faculty of law	(May 2011 – Mar 2012)
<ul style="list-style-type: none"> Attend ITLP, a 10-month intensive program studying Foundations of Canadian law, professional responsibility, Canadian constitutional law, Canadian criminal procedure, Canadian administrative law, Contracts, Evidence, Corporate law and workplace culture and communication. 	
Bachelor of Laws Punjab University, (LL.B.) Faculty of Law, Chandigarh, India	(2004-2007)
Bachelor of Commerce (B.com) Punjab University, Chandigarh, India	(2001-2004)

LEGAL AND OTHER WORK EXPERIENCES

Regulated Canadian Immigration Consultant (RCIC)	(2016- Now)
Postal Clerk, Canada Post, Ontario, Canada	(2014 – 2016)
Inventory Associate, AmerisourceBergen, Canada	(2009 – 2014)
Legal Assistant (Lal Law Office)	(2015-2016)
Law Associate, Dinesh Law Office, Ludhiana, India	(2007-2008)
<ul style="list-style-type: none"> Interviewed and represented clients on matters related to contracts, landlord and tenant disputes, property rights, personal injuries, matrimonial affairs Drafted lease deeds, sales deeds, affidavits and application for consumer forum and Motor accident Claims tribunals. 	

- Conducted extensive legal research for civil and contract matters including appeals and writ petitions.
- Organized, self-motivated, and able to work both independently and as a team player
- Excellent Writing and Verbal Communication Skills
- Keen Interest in Legal Research and Drafting of Legal Documents

Accounting Associate, Vohra Miglani & Associates (India)**(2004-2007)**

- Maintaining books of accounts manually as well as computerized.
- Maintaining general ledger and prepare financial statements.
- Assist in audit of firms and comparing and filing of income tax returns of individuals and partnership firms.

MEMBERSHIP AND EXTRA CURRICULAR ACTIVITIES

Member, Immigration Consultants of Canada Regulatory Council (ICCRC)**Member, Canadian Association of Professional Immigration Consultant (CAPIC)****OTHER SKILLS**

- Interest in Community services, Reading and Travelling
- Strong Interpersonal Skills
- Eager to Learn and Happy to Assist
- Knowledge of Microsoft office

LANGUAGE SKILLS

Fluent in English, Hindi and Punjabi in both orally and writing.