

Practice Readiness Education Program (PREP) Key Dates for the 2024/2025 Intake

Deadlines	Registration and Tuition Fee Payment Deadlines
Monday, May 6, 2024	Registration opens on the CPLED website
Wednesday, May 29, 2024	PREP registration deadline
Wednesday, May 29, 2024	Foundation Modules tuition fee payment due date
Wednesday, September 18, 2024	Foundation Workshops tuition fee payment due date
Wednesday, October 16, 2024	Virtual Law Firm tuition fee payment due date
Wednesday, January 29, 2025	Capstone tuition fee payment due date

Phase One: Foundation Modules	
All Foundation Modules must be completed by 11:59 p.m. on the deadline specified below:	
Monday, June 3, 2024	Foundation Modules open
Friday, September 6, 2024	Foundation Modules due
It is estimated to take up to 150 hours to complete all Foundation Modules.	

Phase Two: Foundation Workshops	
Attendance is mandatory for the Foundation Workshops Tech Sessions and Foundation Workshops.	
Schedule A	
Session Dates	Sessions
Thursday, September 19, 2024	Foundation Workshops Tech Session
Monday, September 23 - Friday, September 27, 2024	Foundation Workshops - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia
Schedule B	
Session Dates	Sessions
Thursday, October 3, 2024	Foundation Workshops Tech Session
Monday, October 7 - Friday, October 11, 2024	Foundation Workshops offered in Alberta, Saskatchewan, Manitoba and Nova Scotia

Phase Three: Virtual Law Firm	
VLF assignments must be completed and submitted to the D2L Dropbox by 11:59 p.m. on the specified deadline.	
Deadlines	Assignments and Deliverables

Family Law	
Saturday, October 12, 2024	Family Law Rotation opens
Wednesday, October 16, 2024	FLA1 Part A & B Ethics Interoffice Memo and Response
Wednesday, October 23, 2024 (runs from Friday, October 18 to Wednesday October 23, 2024)	FLA2 Interviewing - virtual oral assignment with a Simulated Client
Wednesday, October 30, 2024	FLA3 Legal Writing – Legal Memorandum
Wednesday, November 6, 2024	FLA4a Pre-negotiation plan
Wednesday, November 13, 2024	FLA4b Negotiation-virtual oral assignment
Wednesday, November 13, 2024	FLA4c Negotiation Notes
Monday, November 18, 2024	FLA5 – Legal Drafting - Contract
Friday, November 22, 2024	Assessment results and feedback released to candidates
Saturday, November 23, 2024	FLA6 Practice Manager meeting agenda
Monday, November 25-Thursday, November 28, 2024	FLA7 Practice Manager meetings - virtual oral assignment with a Practice Manager
Criminal Law	
Friday, November 29, 2024	Criminal Law rotation opens
Thursday, December 5, 2024 (runs Monday, December 2-Thursday, December 5, 2024)	CLA1 Interviewing - virtual oral assignment with a Simulated Client
Wednesday, December 11, 2024	CLA2 Research
Wednesday, December 18, 2024	CLA3 Part A & B Ethics and Client Relationship Management – Interoffice Memorandum and Response
Thursday, January 2, 2025	CLA4 Legal Writing – Opinion Letter
Monday January 6, 2025	CLA5 – Oral Advocacy (uncontested)- virtual oral assignment
Friday, January 10, 2025	Assessment results and feedback released
Saturday, January 11, 2025	CLA6 Practice Manager meeting agenda
Monday, January 13-Thursday, January 16, 2025	CLA7 Practice Manager meetings – live virtual oral assignment with a Practice Manager
Business Law	
Wednesday, January 17, 2025	Business Law rotation opens
Wednesday, January 22, 2025	BLA1 Part A & B Ethics and Client Relationship Management Interoffice Memorandum and Response
Wednesday, January 29, 2025	BLA2 Legal Drafting – Affidavit
Wednesday, February 5, 2025	BLA3 Research
Wednesday, February 12, 2025	BLA4 Oral Advocacy (contested) - virtual oral assignment
Wednesday, February 19, 2025	BLA 5a Pre-negotiation plan
Monday, February 24 2025	BLA5b Negotiation-virtual oral assignment
Monday, February 24, 2025	BLA5c Negotiation Notes
Friday, February 28, 2025	Assessment results and feedback released to candidates
Saturday, March 1, 2025	BLA 6 Practice Manager meeting agenda

Monday, March 3 to Thursday, March 6, 2025	BLA 7 Practice Manager meetings - virtual oral assignment with a Practice Manager
Friday, March 7, 2025	Reflection (SMART goals and Professional Development Plan)

Phase Four: Capstone Assessment	
Payment and Accommodation Application Deadline: Wednesday, January 28, 2025	
Capstone Assessment A	
Monday, March 10 to Thursday, March 13, 2025	Capstone A (4-day assessment) Schedule A - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia
Capstone Assessment B	
Monday, March 17 to Thursday, March 20, 2025	Capstone B (4-day assessment) Schedule B - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia
Capstone Assessment C	
Monday, March 24 to Thursday, March 27, 2025	Capstone C (4-day assessment) Schedule C - offered in Alberta, Saskatchewan, Manitoba and Nova Scotia

*The schedule is subject to change.