

# Vidhi Gupta

Calgary, AB [Linked in](#)

Internationally trained law student with over 8 years of experience in legal services. Currently working as a Senior Judicial Clerk with Court of King's Bench in Calgary since October 2022.

## Education

NCA Certificate of Qualifications (CQ), Federation of Law Societies of Canada - Dec 2024

BBA.LLB - Symbiosis Law School, Pune, India - Jun 2015

Diploma in Corporate Finance - Asian School of Cyber Laws, Pune, India - Sep 2013

## Legal Work Experience

### **Court of King's Bench of Alberta** - *Senior Judicial Clerk* - Oct 2022-Present

- Helping counsel and self-represented litigants at the court counters for a better understanding of the court process.
- Corresponding with the Justices in regards to scheduling the Emergency Chamber hearings on a day-to-day basis.
- Scheduling and filing for Family/ Divorce/ Civil matters.
- Exposure to the Alberta *Rules of Court* and filing processes in Family, Divorce and Civil matters.
- Planning the day diligently to ensure timely completion of all tasks and urgent scheduling in Emergency Chambers.
- Proactively participating in the development of the Filing Digital Service (FDS), doing pilots for family/ divorce digital filings and providing feedback on the interface for a more user-friendly experience.

### **Deloitte India (Offices of the US)** Hyderabad, India - *Lead Solution Advisor* - Sep 2015-Mar 2021

- Worked both independently and in a team setting for multiple contract review and document review projects.
- Provided legal subject-matter training to the US counterparts for a long-standing project.
- Helped maintain the quality standards on document discovery and constructive feedback to teams of over 50 people.
- Pro-actively undertook learning development for Microsoft Office Suite to enhance professional skills.
- Helped set up databases and laid down roadmaps for large projects.
- Exceeded expectations by going above and beyond in helping the Office of Counsel (US) in their compliance efforts and legal research.

## Internships

Legal Intern, Rakshak Foundation (IIT), New Delhi – Wrote a research paper on “Abolition of Affidavits” which was selected for an International Paper Presentation. May 2014 - Aug 2014

Legal Intern, Hindustan Petroleum, New Delhi – Contributed towards assessing the impact of energy laws on large corporations in India. Dec 2013 - Jan 2014

Legal Intern, ITC Bengaluru - Assisted the in-house counsel office in legal research. Dec 2012 - Jan 2013

## Volunteer Activities

Volunteer, Calgary Immigrant Women’s Association (CIWA) – Helped organize networking events for Immigrant Women. Nov 2021- Aug 2022

Volunteer, Bharat Jyoti (Non-Profit) - Helped organize events for consumer awareness. May 2015- Mar 2016

## Interests

I find hiking to be a great way to unwind, take a break from my daily routine and challenge myself.

Colors and paint brushes are therapy for me. I love to enjoy peace and quiet with some creativity to cherish days with.

I enjoy learning and cooking new recipes of cuisines from around the world.