

SABA AHMAD

Edmonton, Alberta

ARTICLING CANDIDATE

Canadian law school graduate with one summer of law firm experience in family law, and background in orthodontic business ownership along with banking industry customer service and financial advising. Broad range of transferrable skills in needs analysis and advising, market research, contract negotiation and collaboration with colleagues. Completed PREP and optimistic about Capstone result in May 2025.

EDUCATION

- Practice Readiness Education Program (PREP), CPLED** Jun. 2024 – Present
- Completed Capstone in March 2025 and expecting result in May.
- Juris Doctor**, University of Saskatchewan, Saskatoon 2024
- Visiting Student at the University of Alberta in 2023-24.
- Bachelor of Commerce (Finance)**, University of Saskatchewan, Saskatoon 2004

EXPERIENCE

- One Family Law**, Edmonton May – Jul. 2023
Sole Practitioner family law practice specializing in mediation and amicable divorces and separations.
- Summer Student**
- Took incoming phone calls, including new clients, using active listening to learn about needs and advise on next steps. Booked initial consults and requested relevant documents before lawyer meetings.
 - Created office systems to improve client experience and efficiency, fully utilizing Clio software and refining the client intake form.
- Pure Orthodontics**, Edmonton Oct. 2010 – Oct. 2019
Chain of Orthodontic Specialty Clinics with 7 locations in Alberta and BC.
- Co-Founder and Co-Owner**
- Founded and managed all aspects of operations of an orthodontic business that expanded rapidly.
 - Negotiated contracts with contractors, suppliers, patients and 50+ staff, secured financing and managed all accounting functions, and provided product and service explanations to patients.
 - Resolved staff and patient issues through active listening and problem solving, and dealt effectively with difficult patients.
 - Conducted geographic market research and analyzed demographic data before selecting locations for new clinics and conceptualizing clinic design and décor.
 - Performed all HR functions, including drafting and posting job ads; interviewing, hiring and negotiating salaries with staff; conducting employee reviews; and payroll, scheduling, and employee training.
 - Managed 50+ staff, and organized staff team-building events.
- Alberta Treasury Branches (ATB)**, Edmonton Jan. 2006 – Aug. 2008
Largest financial institution in Western Canada
- Financial Services Associate**
- Recruited from TD to help launch new ATB location by ATB VP of Sales.
 - Developed client relations and offered tailored financial solutions, working at two locations.
 - Offered credit solution and investment advice after identifying and analyzing client needs.

- Referred at least 5 clients monthly with net worth of over \$1M dollars to private investment banks.

TD Canada Trust, Edmonton

Jan. 2002 – Dec. 2005

*Top 10 North American Bank helping clients with their credit and investment needs***Financial Services Associate**

- Collaborated with sales team to develop banking strategies after researching and analyzing customer and financial reports.
- Advised 7+ clients daily on credit and investment solutions such as credit cards, mutual funds, mortgages and loans.
- Consistently exceeded sales goals, bringing \$500,000+ new business into the branch monthly.

VOLUNTEERING

Upper-Year Student Mentor, College of Law, University of Saskatchewan

Jan. 2023

- Mentored 1st-year students during Dispute Resolution Week, helping them develop their negotiation, oral advocacy and dispute-resolution skills.

Dispute Resolution & Negotiation Volunteer, College of Veterinary Medicine, Univ. of Saskatchewan

Mar. 2022

Volunteer, Alberta Diabetes Foundation, Edmonton

Jan. 2015 – Feb. 2022

- Panel member who interviewed by the Executive Foundation Director for STOP Diabetes Webathon, helping raise \$230,000+. I was also interviewed about Type 1 Diabetes and effects on my loved ones.
- Established and fostered sponsor relationships with large medical and dental business owners. Generated ticket sales for the Alberta Diabetes Foundation Hummingbird Gala, totaling \$117,000.
- Served as Gala Chair 2019, overseeing venue, menu, volunteers and entertainment, raising \$337,100.

Member, USask Sisters in Law Club and U-of-S Corporate Law Club

Sep. 2021 – Apr. 2023

Volunteer, Edmonton Islamic Family and Social Services Association

Jan. 2017 – Jan. 2019

- Prepared and distributed over 200 food hampers monthly to families in financial need

MEMBERSHIPS

Student Member, Canadian Bar Association

Sep. 2021 – Present

Member, Law Students' Association, University of Saskatchewan

Sep. 2021 – Apr. 2023

INTERESTS

Travel and culture: Enjoy gaining new experiences and building relationships, and especially love trying new cuisines. The last country I visited was Italy, and I really enjoyed the pasta.

Music, dance, and sports: Dance for community events and enjoy watching soccer, basketball and hockey.