

# KA LOK (GARY) CHAN

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## SUMMARY

Internationally trained legal professional with over 10 years of civil litigation experience in Hong Kong, seeking an articling student position at a litigation-focused law firm in Calgary, AB, to apply expertise in legal research, document drafting, and client communication while pursuing Canadian licensure.

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## WORK EXPERIENCE

**Consultant – Civil Litigation** **Jul 2023 - Present**

**Hom & Associates, Hong Kong**

- Represent clients in court and mediations, securing favorable outcomes in high-stakes matters.
- Conduct legal research and draft legal documents, including demand letters and claims, for complex civil litigation.
- Advise clients on civil disputes, ensuring clear communication and tailored strategies.
- Manage files independently, prioritizing deadlines and maintaining high professionalism.

**Government Counsel – Civil Litigation Unit**

**Aug 2016 - May 2023**

**Department of Justice, Government of Hong Kong SAR**

- Performed legal research and drafted submissions for civil litigation, including personal injury cases, contractual disputes and judicial reviews.
- Represented the government in court, tribunals, arbitrations and mediations, handling a wide variety of civil matters.
- Streamlined case management, resolving 450+ legacy files in 15 months, enhancing efficiency.
- Led and trained six legal officers, fostering teamwork and a client service-oriented approach.

**Solicitor/Trainee Solicitor - Civil Litigation**

**Apr 2013 - Jul 2016**

**Hom & Associates, Hong Kong**

- Drafted pleadings and demand letters for contractual, shareholders, employment and family law disputes.
- Conducted legal research to support case strategies, appearing in court for high-value litigation.
- Built strong client relationships, delivering professional and responsive legal counsel.

**Trainee Solicitor - Intellectual Properties**

**Aug 2012 - Mar 2013**

**vivien Chan & Co., Hong Kong**

- Managed trademark portfolios for international corporate clients.
- Supported trademark disputes, conducting research and drafting documents for corporate clients.

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## EDUCATION

**Certificate of Qualification**

**Feb 2024**

Federation of Law Societies of Canada

**Postgraduate Certificate in Laws (P.C.LL.)**

**Sept 2011 - Jul 2012**

The Chinese University of Hong Kong

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CORE  
COMPETENCIES

- Legal Skills: Legal research, drafting demand letters and pleadings, client representation, case management.
- Professional Attributes: Detail-oriented, adaptable, client-focused, thrives in fast-paced litigation settings.
- Languages: Fluent in English, Cantonese, and Mandarin.

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PROFESSIONAL  
AFFILIATIONS

- Member, Hong Kong Law Society, 2015–Present.
  - Completed NCA accreditation, proficient in Canadian law, 2024.
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