

# Annie Chawla

Alberta, Canada  
[www.linkedin.com/in/dr-annie-chawla](https://www.linkedin.com/in/dr-annie-chawla)

## PROFILE

Internationally trained law graduate licensed in India, pursuing licensing in Alberta with 10+ years' experience in business and immigration matters. Skilled in legal research, drafting, and analysis, with client-focused approach to problem solving and effective communication. Experienced in managing complex files, supporting decision-making, and collaborating with teams to achieve objectives.

## EDUCATION

<b>Practice Readiness Education Program (PREP), CPLED</b>	Dec. 2025
<b>NCA Certificate of Qualification (CQ), Federation of Law Societies of Canada</b>	May 2022
<b>Doctor of Philosophy (Ph.D.), Business &amp; Employment Law, JJT University, India</b>	2016
<b>Master of Laws (LL.M.), Business Law, SNDT University, Mumbai, India</b>	2014
<b>Bachelor of Laws (LL.B.), University of Mumbai, India</b>	2012
<b>Bachelor of Arts (B.A.), Sociology, University of Mumbai, India</b>	2009

## EMPLOYMENT

<b>York Angel Investors</b> , Greater Toronto Area, Ontario, Canada	May 2023 – Present
<i>Large, non-profit Canadian angel investor group with 100+ accredited investor members providing early-stage funding, mentorship, and due diligence to startups, with a focus on 6 key industries.</i>	

### Strategic Advisor to Board of Directors

*Report to Board of Directors. Collaborate with volunteer board and lean management team. Accountable for governance, regulatory compliance, risk management, and strategic immigration advice to portfolio companies and founders.*

- Conducted legal research and regulatory analysis relating to corporate governance, compliance, and startup investment structures.
- Reviewed and drafted bylaws, governance policies, committee records, and internal documentation to support board and management decision-making.
- Assisted startup founders with immigration-related matters, including intake discussions, eligibility assessment, and preparation of Startup Visa materials.
- Prepared agendas, minutes, and written summaries, and explained legal and regulatory issues clearly to non-lawyer stakeholders.

<b>Immigrate.ai</b> , Toronto, Ontario, Canada	July 2022 – Aug. 2025
<i>Licensed immigration consultancy firm with 30+ staff integrating AI-enabled tools with professional services, specializing in permanent residency, settlement, Startup Visa, and global mobility support.</i>	

### Director, Legal Operations

*Reported to leadership and oversaw Canadian operations, supervising client counselling, program development, and application processing consultants and staff. Managed services compliance, quality, and risk.*

## Annie Chawla

- Conducted client intake interviews, gathered detailed information, and assessed eligibility, providing clear guidance on study permits, work permits, Express Entry, Provincial Nominee Programs, LMIA applications, and permanent residence pathways.
- Researched and analyzed Canadian immigration statutes, regulations, and program instructions to identify key issues, evaluate options, and support accurate advice and submissions.
- Drafted and reviewed applications, affidavits, submissions, and correspondence, ensuring clarity, completeness, and attention to procedural requirements.
- Collaborated with clients, educational institutions, immigration consultants, and partners to resolve complex permit and residency matters, achieving high applicant success rate.
- Assisted colleagues with file preparation and mentorship, while maintaining personal accountability for accuracy, organization, and effective client communication.

### **Thomson Reuters, Mumbai, India**

Aug. 2015 – May 2017

*Global legal technology and information provider of legal, tax, trade and risk support to law firms, corporations, and government entities.*

### **Associate Attorney, Litigation Solutions**

*Reported to leads of Litigation Solutions group multidisciplinary project team supporting multinational clients. Contributed to litigation support, e-discovery management, and compliance initiatives across complex matters.*

- Conducted detailed review and analysis of legal and regulatory documents to identify compliance, privilege, and risk issues.
- Prepared written summaries, reports, and documentation to support legal and compliance decision-making.
- Collaborated with multidisciplinary teams to meet deadlines and quality standards in regulated environments.

### **Integreon Managed Solutions Pvt. Ltd., Mumbai, India**

Nov. 2013 – Jul. 2015

*Global alternative legal services provider with 3,000+ employees and centers in India, Philippines, UK, and USA, providing document review, contract management, e-discovery, compliance, and litigation support.*

### **Attorney Associate, Legal Operations**

*Reported to project managers and senior associates as part of mid-sized project team supporting multinational client matters, performing document review, e-discovery, contract management, and process optimization.*

- Conducted detailed review and analysis of legal documents, including contracts and discovery materials, to identify key issues, risks, and compliance requirements.
- Supported litigation and regulatory matters by managing e-discovery workflows and document production in accordance with client protocols and legal standards.
- Applied legal and procedural guidelines to large volumes of documentation, ensuring accuracy, consistency, and confidentiality.
- Prepared written summaries and issue flags for senior lawyers and project leads to support informed legal decision-making.
- Collaborated with cross-functional teams to meet deadlines, maintain quality standards, and improve document management processes.

## Annie Chawla

**JP Morgan Chase**, Mumbai, India

Jul. 2010 – Oct. 2013

*Leading global financial services firm providing banking, asset management and financial services to individuals, corporations, governments and institutions, focused on compliance, risk management and ethics.*

### Compliance & Fraud Risk Analyst, Fraud Operations

*Supported internal investigations and risk mitigation initiatives in a highly regulated financial environment.*

- Assisted in internal investigations involving fraud, insider trading, anti-corruption, and employee misconduct within a highly regulated financial environment.
- Conducted factual analysis and review of financial records, transaction data, and internal reports to identify risk indicators and compliance concerns.
- Researched and applied internal policies and regulatory frameworks, including Sarbanes-Oxley requirements, to support investigative assessments.
- Prepared clear written summaries and reports to support escalation, remediation, and decision-making by legal and compliance stakeholders.
- Worked collaboratively with compliance, legal, and risk teams to support fraud prevention and regulatory adherence.
- Communicated findings clearly and professionally to internal stakeholders, supporting timely and defensible compliance outcomes.

## VOLUNTEERING

**Volunteer**, SNDT Women's University School of Law Legal Aid Center, Mumbai Aug. 2012 – Apr. 2016

*Under supervision of licensed advocates and faculty, supported underprivileged women with legal advice, drafting assistance, and community outreach at a free empowerment and access to justice legal aid clinic.*

- Provided pro bono legal information and client support in family law, domestic violence, property, and employment matters during supervised legal aid sessions.
- Conducted legal research and case analysis to support client consultations, ensuring advice was grounded in applicable statutes and case law.
- Drafted petitions, affidavits, legal notices, and supporting documentation under supervision for litigation and mediation matters.
- Collaborated with senior advocates, faculty supervisors, and fellow students to prepare client files and court-ready documentation.
- Assisted with legal awareness workshops and outreach initiatives, explaining legal rights and remedies to community members.

## INTERESTS

**Singing:** Active member of a small community singing group, providing opportunities for creative expression, reflection, and building connections through music and group performances.

**Swimming:** Enjoy regular swimming for fitness and relaxation; it sharpens focus, builds discipline in routine, and offers a meditative escape from daily demands.

**Cooking:** Love exploring diverse cuisines and experimenting with new recipes; beyond enjoying flavorful meals, it hones skills in precision, time management, improvisation, and following detailed instructions.