

Indigenous Peoples and the Law (IPL) Student Registration Guide



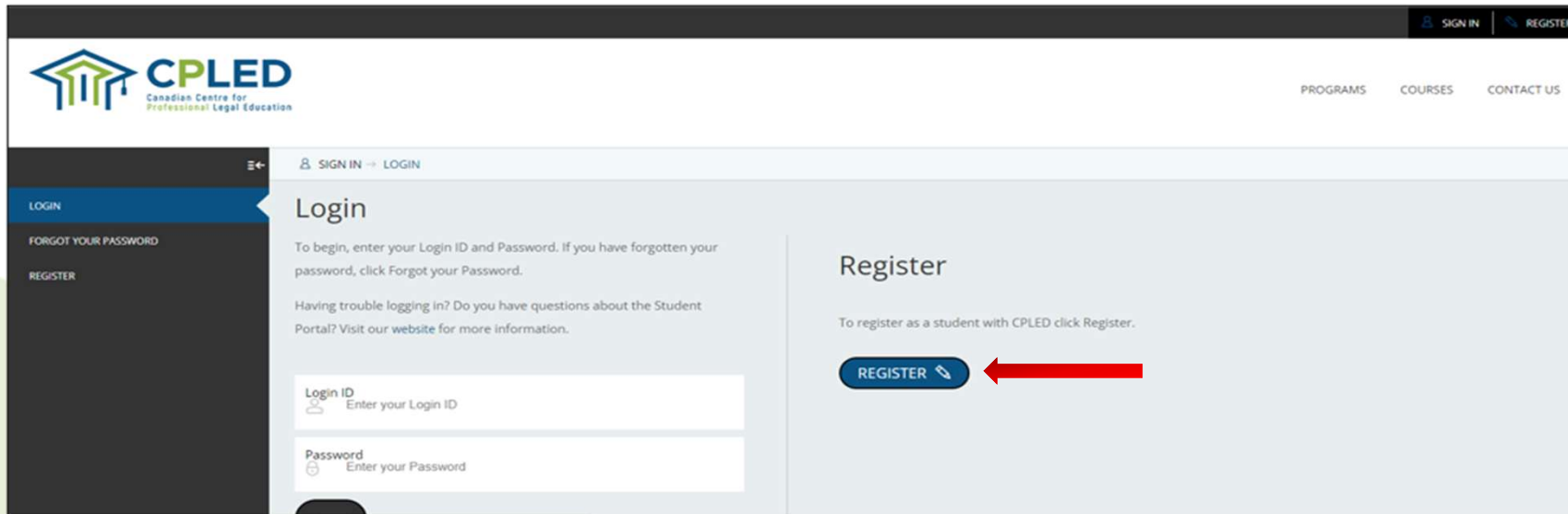
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Creating a student profile

1. Visit the [CPLED Student Portal](#) and select **REGISTER**.

Note: If you already have an account, log in using your existing Login ID and password.



Creating a student profile

1. Select **Indigenous Peoples and the Law**.
2. Fill in your information. All fields marked with an asterisk (*) must be completed.
3. You must enter your NCA File Number when completing your registration. If you do not have an NCA File Number, email admin@cpled.ca
4. Click **SUBMIT** to create your profile.

Note: If you already have an account, select [Already Registered?](#) on top left and log in using your existing Login ID and password.

[Already Registered?](#)

CHOOSE YOUR REGISTRATION

Practice Readiness Education Program | Legal Research and Writing | Articling Assist | **Indigenous Peoples and the Law** ←

INDIGENOUS PEOPLES AND THE LAW (IPL)

This online course explores the intersection of Indigenous legal traditions and Canadian law, emphasizing ethical practice, historical context, and reconciliation. Effective March 1, 2026, this course fulfills a requirement set by the National Committee on Accreditation (NCA) towards completion of a Certificate of Qualification.

ENTER YOUR FULL LEGAL NAME

Title

Given (First & Middle Name(s)) *

Last *

Preferred First Name First

Preferred Last Name Last

Email *

Logging to your profile

1. Once you have created your profile, you will receive an email from no-reply@memberpro.net with your Login ID and temporary password.
2. If you do not receive this email, check your junk mail folder and firewall settings.
3. If you have not received your welcome email within 24 hours, contact CPLED at admin@cpled.ca.
4. Return to the [CPLED Student Portal](#) and enter your Login ID and temporary password and click **LOGIN**.

Welcome Ipl Test3,

Thank you for registering as a student with the Canadian Centre for Professional Legal Education (CPLED).

Below are your login credentials, which you will use to log in to the CPLED Student Portal and complete your program enrolment checklist. When you first log in, you will be prompted to change your password. You will be able to access the enrolment checklist once you create a new password and log in to the CPLED Student Portal.

PREP Students:Please review the [CPLED Privacy Policy](#) and the [CPLED Professional Integrity Policy](#) prior to completion of the Student Agreement on the enrolment checklist.

LRW Students:Please review the [CPLED Privacy Policy](#) and the [CPLED Professional Integrity Policy](#) prior to completion of the Student Agreement on the enrolment checklist.

IPL Students:Please review the [CPLED Privacy Policy](#), the [CPLED Professional Integrity Policy](#) and the [MonitorEDU Privacy Policy](#) prior to completion of the Student Agreement on the enrolment checklist.

Go to	CPLED
Login ID	ITEST3
Temporary Password	ITE\$45606


For more information on the registration process, visit the [CPLED website](#).

Important - Confidential Information from the Canadian Centre for Professional Legal Education: The sender intends that this electronic message is for exclusive use by the person to whom it is addressed. This message may contain information that is confidential or privileged and exempt from disclosure under applicable law. If the reader of this message is not an intended recipient, be aware that any disclosure, dissemination, distribution or copying of this communication, or the use of its contents, is prohibited. If you have received this message in error, please immediately notify the sender of your inadvertent receipt and delete this message from all data storage systems.

Logging in to your profile

1. Upon your first log in you will be prompted to create your own unique password.
2. Once you have created a new password, you will be prompted to log in with your new credentials. Your Login ID will remain the same and you will use the new password that you have created.
3. If you forget your password, use the password recovery link to create a new password. You will need to enter your Login ID and profile email address. You will receive a password reset email from no-reply@memberpro.net. This email will contain your Login ID and a new temporary password.


SIGN IN → LOGIN


 (1401) Your existing password will expire after one use. A new password must be entered.


Password Requirements

- Must be 7 or more characters
- Must include both numbers and letters
- New password cannot be the same as any of the last four passwords

New Password

Current Password
 Enter your Current Password

New Password
 Enter your New Password

Confirm Password
 Retype your New Password

SUBMIT

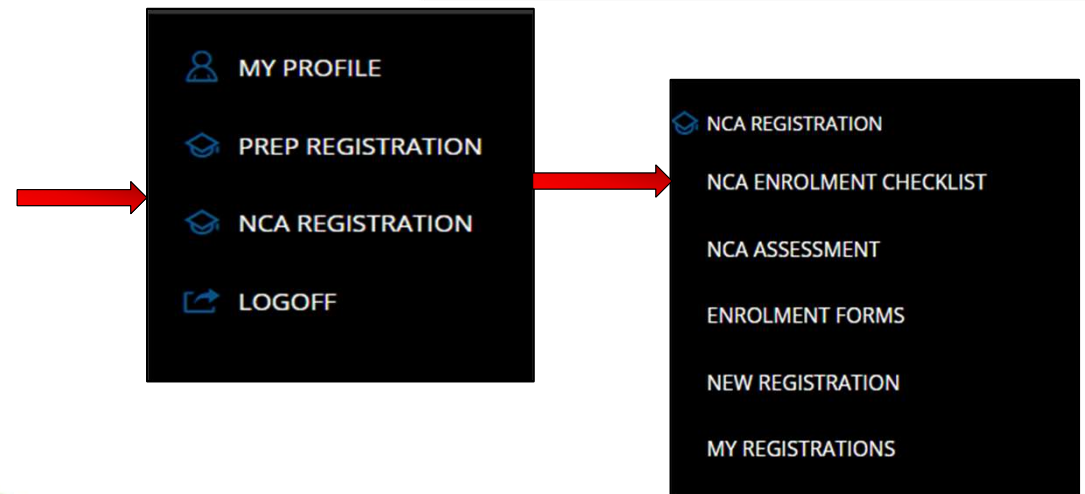
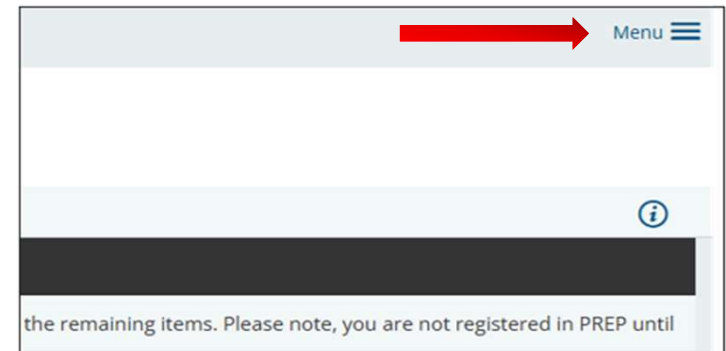
Enrolment Checklist

1. Once successfully logged in, you will land on the Enrolment Checklist page.
2. If at any point you do not see a link to the Enrolment Checklist in the left-hand column, use the **MENU** found in the top right of the webpage to navigate to the **NCA REGISTRATION > NCA ENROLMENT CHECKLIST**.

Note: To register in the course, go to New registrations from the right-hand menu and register for your preferred IPL intake.

If you are an existing LRW student registering for IPL, go to the Enrollment Forms > select IPL Student Agreement, fill and submit.

If you are registering for both LRW and IPL at the same time, you need to sign and submit both the student agreements.



Step 1. NCA Assessment

1. To complete the NCA Assessment section of your Enrolment Checklist, click **here** in the **NCA Assessment** row.
2. Enter your NCA File No. and foreign law degree details including the Institution Name, Country and the month and year that you conferred.
3. Once done, use the **Browse** button to upload a copy of your NCA Assessment and click **SAVE**. *If you do not have an NCA assessment yet, upload a copy of your NCA Application.*

Note: Your NCA Assessment status will remain Pending with the law degree section and unchecked on the enrollment checklist until after you have registered for an active intake of IPL. Your NCA Assessment Report will then be manually reviewed and confirmed by CPLED.

Section	Action
<input checked="" type="radio"/> NCA Assessment	Click here to view/edit details.
<input type="radio"/> Academic Integrity	Click here to enter information.
<input type="radio"/> Registration	Click here to register in a NCA Course.
<input type="radio"/> Fees Paid	Click here to view/pay.

NEW NCA ASSESSMENT

NCA File No.

FOREIGN LAW DEGREE DETAILS

Institution Name

Country

Year Month

Upload NCA Assessment

Options	Assessment	NCA File No.	Country	Year	Month	Document	Assessment Status
☰	NCA Assessment	202152	Brazil	2010	Oct	NCA Assessment Document.pdf	Pending

Step 2. Academic Integrity

1. Go back to the Enrolment Checklist.
2. Click **here** in the **Academic Integrity** row.
3. Choose the **IPL Student Agreement** from the New Application dropdown and click **NEW** to add it to your profile.
4. Click on the collapsed menu icon under **Options** and then **UPDATE** to open the IPL Student Agreement.
5. Carefully read through each page, checking off “I agree to all the above statements” and click **SAVE** at the bottom of each page.
6. On the last page click **SUBMIT** at the bottom to submit the form.

Note: This step will remain “In Progress” unless submitted properly. You must click **SUBMIT** at the bottom of the page to receive a checkmark and complete this step.

	NCA Assessment	Academic Integrity	NCA Registration	Fees Paid
1.	<input type="radio"/> NCA Assessment			
2.	<input type="radio"/> Academic Integrity			
3.	<input type="radio"/> Registration			
4.	<input type="radio"/> Fees Paid			

NCA REGISTRATION → ENROLMENT FORMS

New Application

IPL Student Agreement

IPL Student Agreement

LRW Student Agreement

Options	Application	Submitted	Status	Status Date
<input type="button" value="UPDATE"/>	IPL Student Agreement		In Progress	Dec-19-2025

Step 3. Registration

1. Go back to the Enrolment Checklist.
2. Click **here** in the **Registration** row.
3. Filter the course calendar list by **Indigenous Peoples and the Law** to view the available intakes for the IPL course.
4. Once registration has opened for your chosen intake, click **REGISTER** to enroll in your preferred intake.

1.	<input type="radio"/> NCA Assessment	Click here to view/edit details.
2.	<input checked="" type="radio"/> Academic Integrity	Click here to view/edit details.
3.	<input type="radio"/> Registration	Click here to register in a NCA Course.
4.	<input type="radio"/> Fees Paid	Click here to view/pay.

Year Year	Location Location	SEARCH
Filter by Class Indigenous Peoples and the Law	by Registration	
Indigenous Peoples and the Law		
Legal Research & Writing		

Jan 21 2026 Indigenous Law
Location:

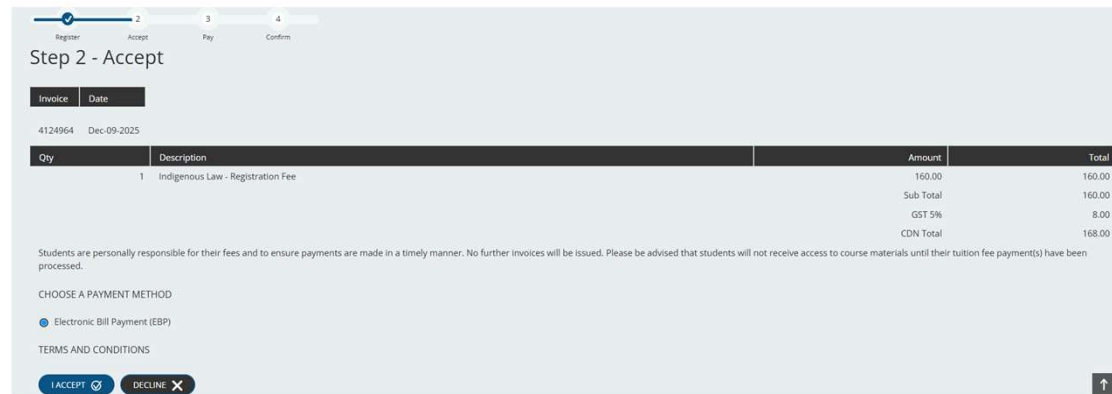
Mar 13 2026 ONLINE
Event Info:

INDIGENOUS PEOPLES AND THE LAW DETAILS
Registration Status: Close Date:
REGISTER JAN 16 2026

Step 3. Registration

1. Click **I ACCEPT** to confirm your registration and generate an invoice for the IPL course.
2. Click **I CERTIFY** to confirm that you will remit payment for the invoice. See Step 4 for information on completing the **Fees Paid** section.
3. You have now confirmed your registration in the IPL course.

Note: Go to the menu options on the top right and click on NCA Registration > My Registrations to make changes to your current registrations.



Step 2 - Accept

Register 2 Accept 3 Pay 4 Confirm

Invoice	Date
4124964	Dec-09-2025

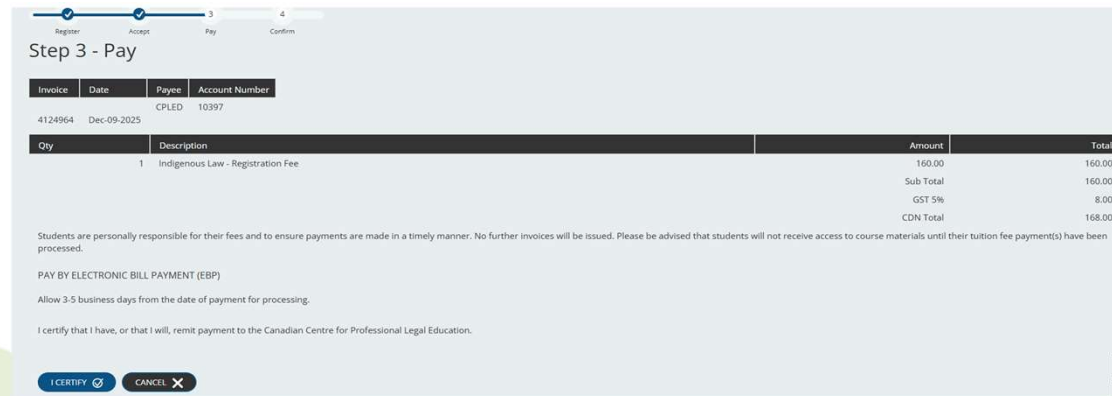
Qty	Description	Amount	Total
1	Indigenous Law - Registration Fee	160.00	160.00
		Sub Total	160.00
		GST 5%	8.00
		CDN Total	168.00

Students are personally responsible for their fees and to ensure payments are made in a timely manner. No further invoices will be issued. Please be advised that students will not receive access to course materials until their tuition fee payment(s) have been processed.

CHOOSE A PAYMENT METHOD

Electronic Bill Payment (EBP)

TERMS AND CONDITIONS



Step 3 - Pay

Register 2 Accept 3 Pay 4 Confirm

Invoice	Date	Payee	Account Number
4124964	Dec-09-2025	CPLED	10397

Qty	Description	Amount	Total
1	Indigenous Law - Registration Fee	160.00	160.00
		Sub Total	160.00
		GST 5%	8.00
		CDN Total	168.00

Students are personally responsible for their fees and to ensure payments are made in a timely manner. No further invoices will be issued. Please be advised that students will not receive access to course materials until their tuition fee payment(s) have been processed.

PAY BY ELECTRONIC BILL PAYMENT (EBP)


Allow 3-5 business days from the date of payment for processing.

I certify that I have, or that I will, remit payment to the Canadian Centre for Professional Legal Education.

Step 4. Fees Paid

1. Go back to the Enrolment Checklist.
2. Click **here** in the **Fees Paid** row.
3. The Current Account Section will show the current invoices, Click on the collapsed menu icon to view or download your invoices.
4. **Viewing an invoice does not initiate payment; payments must be made separately via your banking institution.**
5. To pay the invoice, see the **Remittance Information** section at the bottom of your invoice or refer to the [Payment Information](#) page on the CPLED website for more information.

Note: The Fees Paid section will remain unchecked until the payment has been applied to your account by CPLED's accounting department, which usually takes 5–7 business days.



1.	<input type="radio"/> NCA Assessment	Click here to view/edit details.
2.	<input checked="" type="checkbox"/> Academic Integrity	Click here to view/edit details.
3.	<input checked="" type="checkbox"/> Registration	Click here to view details.
4.	<input type="radio"/> Fees Paid	Click here to view/pay.

Current Account

Current Show History

	Payment Description	Date	Invoice	Description	Amount	Due	Options
<input type="radio"/> Pay	EBP Due	Dec-09-2025	4124964	Indigenous Law	168.00	168.00	 PRINT INVOICE/RECEIPT

A red arrow points from the 'Options' column to the 'PRINT INVOICE/RECEIPT' button.

Confirmation

Your registration is now complete. The Enrolment Checklist will show Steps 2 and 3 as checked off. Step 1 (NCA Assessment) and Step 4 (Fees Paid) will **not** show a checkmark until the NCA Assessment is reviewed and payment is received and processed by CPLED.

You will receive confirmation of your registration from CPLED staff once CPLED's internal processes have been completed.

If you require support or have questions about the registration process, contact CPLED at admin@cpled.ca