

## CPLED Policy Definitions

This document provides an explanation of defined terms used in CPLED policies. Defined terms are listed in alphabetical order. The singular of any defined term includes the plural, and vice versa.

**Assessment Report** is defined by the **Federation** as: a document issued to a **Student** by the Federation's National Committee on Accreditation. This report assesses a **Student's** education and professional experience, and then tells them what they need to do to qualify for law society bar admissions in a Canadian common law jurisdiction.

**Capstone Evaluation** or **PREP Capstone Evaluation** is the evaluative phase of **PREP**. Pass requirements for the **Capstone Evaluation** are set out in the [PREP Capstone Evaluation Policy](#).

**Certificate of Qualification** is defined by the **Federation** as: a document issued to a **Student** by the Federation's National Committee on Accreditation and shows that a **Student's** knowledge of Canadian law is similar to the knowledge of someone who received their degree through an approved Canadian law school program.

**Confidential Information** is any record submitted by a **Student** to their program, whether written or oral, during any **Phase** of the program.

**D2L** is Desire2Learn, the online learning management system that CPLED uses to deliver its programs and courses.

**Disciplinary** is any punitive measure taken by CPLED in response to a breach finding under the [CPLED Professional Integrity Policy](#).

**Expulsion** is the **Disciplinary** removal of a **Student** from their program by CPLED for an extended period. **Students** may apply to return to **PREP** after **Expulsion** in accordance with the terms outlined in the [PREP Admission and Registration Policy](#).

**Federation** is the Federation of Law Societies of Canada. The National Committee on Accreditation (the NCA) falls under the **Federation**.

**Foundation Modules** is the first **Phase** of **PREP**. Completion requirements for the **Foundation Modules** are set out in the [PREP Progression Policy](#).

**Foundation Workshops** is the second **Phase** of **PREP**. Completion requirements for the **Foundation Workshops** are set out in the [PREP Progression Policy](#).

**Intake** is a scheduled program offering.

**IPL** is CPLED's Indigenous Peoples and the Law course.

**LRW** is CPLED's Legal Research and Writing course.

**Personal Information** is information about an identifiable person. **Personal Information** does not include information created by aggregating information about an identifiable person which does not identify, or cannot be associated with, a specific person.

**PREP** is CPLED's Practice Readiness Education Program. This includes the Accelerated delivery.

**Proprietary Content** is the content of all CPLED's programs and materials provided by CPLED to any **Student**.

**Student Agreement** is a legally binding agreement signed by all **Students** upon entry to their program.

**Student** is any individual who purchases, uses or partakes of any products or services offered by CPLED, regardless of the format in which such products and services are delivered.

**Suspension** is the temporary **Disciplinary** removal of a **Student** from their program by CPLED. **Students** may return to **PREP** after **Suspension** in accordance with the terms outlined in the [PREP Admission and Registration Policy](#).

**Unenrollment** is the non-**Disciplinary** removal of a **Student** from their program by CPLED. **Students** may return to **PREP** after **Unenrollment** in accordance with the terms outlined in the [PREP Admission and Registration Policy](#).

**Virtual Law Firm** is the third **Phase** of **PREP**. Completion requirements for the **Virtual Law Firm** are set out in the [PREP Progression Policy](#).

**Withdrawal** is the request by a **Student** to be removed from their current program **Intake**. Withdrawal can be a temporary or permanent decision. **Students** may return to **PREP** after **Withdrawal** in accordance with the terms outlined in the [PREP Admission and Registration Policy](#).